

**Non-Discrimination Agreement
Annual Report
Population Under 100,000**

Washington State Department of Transportation

City of North Bend
(Name of Recipient)

2017

(Reporting Year, i.e.: "2009," "2010," etc., based on end date of reporting period)

July 1, 2016 – June 30, 2017

(Reporting Period, i.e., March 1, 2009 – February 28, 2010)

As stipulated in this agency's Title VI Program Non-Discrimination Agreement, WSDOT's approval letter to that agreement, and WSDOT's Highways and Local Programs Local Agency Guidelines Manual (Chapter 28), the annual accomplishment and update report for the reporting period reflected above is hereby submitted.

Current Chief Executive Officer:

- **Name:** Ken Hearing
- **Title:** Mayor

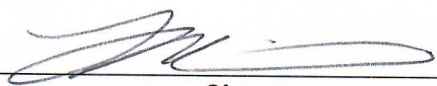
Planning or Public Works Director:


- **Name:** Mark Rigos
- **Title:** Public Works Director

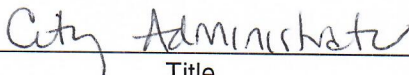
Title VI Coordinator:

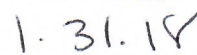
- **Name:** Londi Lindell
- **Title:** City Administrator

SUBMITTED by:



Signature


Typed/Printed Name


Title


Date

1. Report any changes in the organizational structure since the last reporting period.
(Example: **New** Title VI Coordinator, **new** planning or public works director, etc).
 - a. Report should identify the changes in the racial/gender composition of those persons involved in the transportation decision making, including planning and advisory staff.
 - b. If no changes have been made, please indicate that accordingly.

No Changes have been made.

2. Using the most current data available (through Census or Washington State Office of Financial Management), describe the demographics within your jurisdiction.
 - a. Describe any required Title VI activities and/or studies conducted that provided data relative to minority persons, neighborhoods, income levels, physical environment, and travel habits.
None.
 - b. How was the information utilized or Title VI provisions and needs applied in each study or activity?
None.

		US Census	OFM Estimate	
		2010	2016	2017
Total Population:		5,731	6,570	6,605
Population under 18	26.78%	1,535	1,759	1,768
White	90.66%	5,196	5,959	5,988
Black/African American	0.52%	30	34	34
American Indian/Alaska Native	0.94%	54	62	62
Asian	1.62%	93	106	107
Native Hawaiian/Other Pacific Islanders	0.12%	7	8	8
Other Race(s)	3.6%	351	402	237
Hispanic:	6.40%	367	420	422

3. List any Public outreach activities during the reporting period such as, public announcements and/or communications for meetings, hearings, project notices. Include the following:
 - a. How were special language needs assessed? List the special language needs assessments conducted.
None.
 - b. What outreach efforts did you utilize to ensure that minority, women, low-income, and LEP population groups were provided equal opportunity to participate in those outreach activities. (Examples: provided materials in other languages, met with local social services agencies, advertised in a minority publication).
Advertisements were made in the local legal newspaper and the Daily Journal of Commerce on construction bid request and professional services requests. Notices

were placed in the local legal newspaper on passages of City ordinances, public hearings, and other Council activities. New releases were issued by e-mail to those people that signed up for such notifications. The City's website, e-mail, and yahoo group were used for additional dissemination of City materials and information. Postings were made at the local library.

- c. List the special language services provided – note the professional language service provided including the name of the service, date provided, number of persons served, and any other relevant information.
None.
 - d. List any costs incurred for translations and interpreters for each activity.
None.
4. List all the transportation related contracts (Federal and others) that were executed during the reporting period. (Please include construction, consultant agreements for planning, design, engineering, environmental, research, maintenance, etc.)
- a. Include dollar value of each
 - **Bendigo – Park Right Turn Lane; \$71,869 (design) & \$315,657 (construction)**
 - **NB Way C&G Landscaping Ballarat to Downing North Side - \$46,000 (design); \$345,000 (construction)**
 - **Downtown Plaza - \$1,628,572.70 (construction); \$313,324 (multiple consultant costs)**
 - **Annual Overlays 2017 – contracted with King County; \$530,704.50**
 - b. Other than advertising in your local legal publication, what outreach was made to DMWBE firms that a contracting opportunity existed within your agency?
Daily Journal of Commerce advertising, advertisement on Builders Exchange of Washington website
 - c. Identify the DMWBE contracts that were awarded and their dollar amount.
HAMD Enterprise (sub-contractor) – \$76,108 as part of the Downtown Plaza project awarded to A1 Landscape.
 - d. Is there a Title VI Non-Discrimination statement included in all contracts and public notices?
Yes.
 - e. How did your organization ensure that minority, women, and disadvantaged firms were provided equal opportunity to participate in the contracting arena?
Encouraged submitting proposals / bids.
5. Summarize any transportation projects that identify potential impacts to minority and/or low-income Environmental Justice (EJ) populations (i.e., impacts such as displacements, increased noise, bisecting neighborhoods, et al). Note the following:
- a. How impacts were minimized/mitigated. **N/A**

- b. Also include a statement, if applicable, on projects that specifically benefit community cohesion such as: adding sidewalks, improving access to properties that improve access for EJ populations. **The City of North Bend's minority population lives primarily in the downtown core, which is within walking distance of most City amenities and services. The NB Way C&G Landscape - Ballarat to Downing sidewalk project will benefit downtown pedestrians by providing a safer passage to area services along a corridor that lacks a defined pedestrian path. Project was completed during this reporting period.**

- 6. If Right of Way has been acquired for a transportation project, please describe:

- a. Identify the number of minority, low-income, elderly and disabled persons affected.
- b. The efforts that were made to address Limited English Proficiency issues (including use and cost of translators, outreach efforts for each reported activity).
- c. Describe any concerns raised by minorities and women regarding appraisals, negotiations, relocation assistance, and payments. What actions were taken to resolve those issues?

No rights-of-way were secured during this reporting period for transportation projects.

- 7. List and describe any Title VI related complaints, as a result of transportation activities and projects. Include: **None**

- a. What was the allegation or concern?
- b. Procedures used
- c. Action taken
- d. Resolution